

Jocelyn Winn
www.theeleventhletter.com

Education: Vermont College of Fine Arts, Montpelier, MFA in Writing, January 2022; University of Galway, Ireland, 1999, International Writer's Program; Emerson College, Boston, magna cum laude, 1995, BS in Speech/Communication Studies with a minor in rhetorical theory.

Editorial Experience

The Eleventh Letter. *Founder: 2014–Present.* Offer freelance editorial services for writing, editing, copy editing, proofreading, and idea-generating to myriad print and electronic media. www.theeleventhletter.com.

The Maine Review. *December 2020–Present.* Creative nonfiction reader for triannual online literary journal. <https://mainereview.com/masthead/>.

Luxury Card, Jackson, WY. *Contract Editor/Writer: September 2014–Present.*
Write, edit, and proofread marketing campaigns for Mastercard platform, including website, Instagram/Twitter, direct mail, letters/email, billboards, brochures, TV ads, and annual VIP Travel Guide.

Kemper Museum of Contemporary Art, Kansas City, MO. *Contract Editor: August 2014–Present.*
Development edit, copyedit, and proofread gallery catalogs and artists' statements.

Aspire Lifestyles, Jersey City, NJ. *Contract Writer/Editor: January 2019–February 2020.*
Wrote, edited, and proofread website and marketing initiatives for loyalty solutions company.

Luxury Magazine, Malibu, CA. *Contract Copyeditor: September 2014–August 2019.*
Copyedited and fact-checked high-end, full-color quarterly print publication for Luxury Card Mastercard holders.

CreditCardPro.com. *Editor: May 2017–December 2020.*
Edited weekly posts to travel and credit card website, via Think Tank marketing.

Measured Progress, Dover, NH. *Staff Editor: November 2008–July 2014; Freelancer: July 2014–June 2019.*
Editorial management, copyediting, and proofreading of education ancillaries, testing services, and professional development for state departments of education.

Bedford Books / St. Martin's Press, Boston, MA. *Freelance Proofreader/Editor: 1996–2010.*
Proofread and light copyedit English and history college textbooks.

Wild Apples, Harvard, MA. *Freelance Copyeditor/Proofreader: February 2010–May 2011.*
Copyedited and proofread biannual literary magazine, as well as artists' statements and grant proposals and reports.

American Meteorological Society, Boston, MA. *Staff Copyeditor: August 2007–November 2008. Freelance Copy Editor: 2008–2020.*
Copyedited, proofread, and prepared issues electronically for nine monthly science journals and book imprint.

Boston Jewish Film Festival, West Newton, MA. *Freelance Copyeditor: 2001–2005.*
Annually, copyedited and proofread comprehensive program guide with essays and reviews.

FINE magazine, Watertown, MA. *Contract Senior Editor: 2001–2002.*

Acquired leads, hired writers, and edited 30 short articles in six departments. Copyedited and proofread entire magazine. Editorial management of galleys. Created style guide.

Art New England, Brighton, MA. *Contract Copyeditor: 2000–2006.*

Developmental edited, copyedited, and proofread features, columns, and departments. Created style guide. Through May 2001, managed editorial through production as Associate Editor.

MIT Undergraduate Biology Journal, Cambridge, MA. *Freelance Editor: 2000–2005.*

Biannually, edited, copyedited, and proofread features and news for *MURJ*. Created style guide.

CurtCo Robb Media, Acton, MA. *Contract Proofreader/Copyeditor: 2000–2004.*

Proofread and copyedited features and departments for *Robb Report* magazine.

The Catalogue of Antiques & Fine Art, Watertown, MA. *Contract Copyeditor: 2000–2002.*

Copyedited, light edited, and proofread features and departments. Created style guide.

Jones & Bartlett Publishers, Sudbury, MA. *Contract Editor: 2000.*

Assisted in the editing and production of *The Cancer Journal* from manuscript to subscriptions.

Harvard Business School Press, Boston, MA. *Contract Manuscript Editor: 1998–1999.*

Managed manuscript from author to bound book for six series titles; also, researched and secured Harvard Press titles for new multimedia venture with Nuvomedia: the Rocket eBook.

Saga International Holidays, Inc., Boston, MA. *Senior Editor: 1998.*

Managed/created editorial process from development to film within direct mail production studio.

Columbia Pictures and *Movieline* magazine, Los Angeles, CA. *Internships: 1994.*

Additional Writing Experience

QSR Magazine. *October 2021–Present.*

Write articles about advancements in the quick-service restaurant industry based on interviews from field experts.

Sample: <https://www.fsrmagazine.com/sponsored/waste-metering-saves-mcdonalds-franchise-30-percent-waste-and-recycling-costs>

Fourth Genre. *Spring 2023.*

Published “A Craft Essay on Trauma,” a Steinberg Memorial Essay Prize finalist:

<https://msupress.org/journals/fourth-genre/>

Waterwheel Review. *May 2022.*

Published lyric essay “Wishes”: <https://waterwheelreview.com/jocelyn-winn/>. Nominated for a Pushcart Prize.

Eratio. *27 July 2021.*

Published poetry translation: <http://eratiopostmodernpoetry.com/Winn.html>

Past-Ten. 27 May 2020.

Published essay about the pandemic: <https://www.past-ten.com/single-post/jocelynwinn>

Thesavorylane.com. June 2022.

Wrote website for travel startup to launch August 2022.

Amplifynow.net. July 2017.

Wrote website, including slogan, for employee engagement startup to launch September 2017.

Seacoast Scene newspaper. August 2014–December 2016.

Maintained three weekly articles on food, lifestyle, and events for local newspaper. www.seacoastscene.net.

Robb Report magazine. Contributing Writer: 2002–2004.

“Best of Best Antiques Dealer” and “Secondary Antiques Dealer,” June 2002.

Sample: <https://robbreport.com/shelter/art-collectibles/best-of-the-best-2002-art-best-antiques-dealers-238405/>

Costco Pharmaceutical magazine. Freelance Writer: 2002–2003.

“How to Plan a Healthy Pregnancy,” winter 2003; “United States Pharmacopeia-Approved,” spring 2003.

Fine magazine. Freelance Writer: 2001–2002.

“Cause & Affect” column, NYC arts feature, as well as numerous “Fine Lines.”

Luxury Golf, Homes & Resorts magazine. Freelance Writer: 2001.

“In Praise of Appraisals,” for At-Home department.

The Boston Globe. 1998. “PC Parsed: a Case of Twisted Linguistics,” Living Arts section.

Various other freelance writing assignments, including **Inizio Spa, Promutual Insurance, Inc., and Community Newspaper Group of New England.**

Additional Book List

The following manuscripts have been proofread and/or copyedited for accuracy, consistency, grammar, style/usage/sense, printer's errors, design/spec elements, and publisher's guidelines.

International Association of Privacy Professionals, Portsmouth, NH, May 2012.

- *U.S. Government and Privacy*, developmental edit of law and current U.S. policy.

American Meteorological Society, Boston, MA, 2007–2020.

- *The Forgiving Air*, a history of global warming.
- *An Observer's Guide to Clouds and Weather: A Northeastern Primer on Prediction.*
- *Adaptive Governance and Climate Change*, a socioeconomic study of Alaskan townships.
- *Eloquent Science*, a guide to science writing, speaking, and researching.
- *Tornadoes*, an analysis of tornado risk from an economist's view.
- *State of the Climate*, annual U.S. government report for the National Climatic Data Center (NCDC) and

National Oceanic and Atmospheric Administration (NOAA).

- *Taken by Storm, 1938*, a history of New England's great hurricane of 1938.
- *An Amateur's Guide to Clouds*, a look at types of clouds and how they form.
- *Partly to Mostly Funny*, a meteorologist's joke book.
- *Living on the Real World*, a hard look at today's environmental impact.
- *Cleveland Abbe: The First Weatherman*, autobiography, 2019.

Bedford Books / St. Martin's Press, Boston, MA, 1996–2010.

- *Reading the West*, four original dime-Western novels.
- *Writing Worth Reading*, 3/e, as well as its instructor's manual, *Resources for Teaching Writing Worth Reading*, 3/e.
- W.E.B Du Bois's *Souls of Black Folk* against original document.
- *Frame Work: Culture, Storytelling, and College Writing*, a second-year expository text.
- *Research and Documentation in the Electronic Age* galley for the World Wide Web.
- *Teachers of Writing* galley for the Web.
- *The Lewis and Clark Expedition*, a history reader with primary diary documents.
- *Life Studies*, a collection of current essays by modern writers.
- *The Yellow Wallpaper*, a history reader about the life and times of Charlotte Perkins Gilman.
- *The My Lai Massacre*, a history reader with primary trial documents.
- *Bedford Basics*, a grammar workbook for students.
- *Women's Magazines, 1940-1960*, a history reader with primary articles and criticism.
- *Current Issues and Enduring Questions*, a second-year rhetorical analysis text.
- *Critical Thinking: Reading and Writing*, a first-year guide to argument.
- *The South in the History of the Nation*, a two-volume history curriculum text.
- *Film: An Introduction*, a first-year study of cinematic elements.
- *California Dreams and Realities*, a state-based analysis of the American Dream.
- *The Compact Reader*, 5/e and 7/e, a writing study of method and theme.
- *Instructor's Manual to The Compact Reader*, a chapter-by-chapter guide to the text.
- *Instructor's Manual to The Compact Bedford Introduction to Literature*, 5/e and 6/e.
- *Criticism: Texts from Antiquity to the Present*, excerpts of literary theory documents.
- *Technological Communication*, proofread for design specifications.
- *Drama*, 4/e, updated edition of 1,600-page theater history with plays.
- *Thinking and Writing about Literature*, poetry, fiction, drama, and essays.
- *Criticism: Major Statements*, selections from prominent rhetorical critics.
- *Introduction to Poetry*, from Shakespeare to modern day.
- *Palestine and the Arab-Israeli Conflict*, a history reader with documents.
- *NextText*, an examination of current affairs/society.
- *Convergences: Message, Method, Medium*, themed fiction and essays.
- *12 Plays: A Portable Anthology*.
- *The West in the Wider World*, vols. 1 and 2, a history reader.
- *Making It Work*, instruction on how to read for comprehension and author intent.
- *Bedford Anthology to World Literature, Books One and Three*.
- *Through Women's Eyes*, history reader with documents.
- *America's History*, 6/e, history survey 1450 to present.
- *Going to the Source*, an examination of primary and secondary sources.
- *First Peoples: A Documentary Survey of American Indian History*.
- *The Bedford Guide for College Writing*, 8/e.
- *Ways of the World*, history anthology.

- *Making Literature Matter: An Anthology for Readers and Writers*, 3/e. And *Instructor's Guide to Making Literature Matter*.
- *The Bedford Anthology of World Literature*, vol. 2.
- *The Well-Crafted Sentence*, a writer's guide.

Publicom, Acton, MA, 1998–1999.

- *The Language of Literature*, grades 9-12.
- *Introductory to Spanish*, grades 9-12.
- *U.S. History*, McDougall, grades 9-12.
- *World History*, Glencoe, grades 9-12.

nSight Editorial Services, Cambridge, MA, 1996–1998.

- *Nursing Management*, McGraw-Hill (college textbook).
- *Principles of Neurobiology*, W. H. Freeman (college textbook).
- Nine Fidelity software instruction manuals converted from Word to Frame by means of SGML.
- *Readings in Electronic Commerce*, Addison-Wesley (college textbook).
- Text and art of the NFPA Fire Alarm Systems and NFPA Sprinkler Systems workbooks for its annual seminars.
- Copyedited and proofread (on-site) the text and art of several Historical Building Reports for the architectural firm Ann Beha and Associates. Also wrote the footnotes and bibliographies to these reports in accordance with Chicago, while composing all edits into their computer files.
- *The Latin Americans*, McGraw-Hill (college textbook).
- *Aspects of Western Civilization*, Prentice Hall (college textbook).
- Seven law supplements to original text for Aspen Publishers.